

**Healthwatch East Riding of Yorkshire Board Meeting
Thursday 4th April 2014
The Parish Centre Board Room
2pm - 2:30pm**

Attendees

Richard Davies - Chair
Alex Richards - Director
Barbara Mendham - Director
Sheila West - Director
Helen Grimwood - Healthwatch Contracts Manager Meeting New Horizons
Chris Cherry - Healthwatch East Riding Delivery Manager
Sophie Lamb - Healthwatch East Riding Administrative Assistant

Apologies

Joan Fletcher
Louise Norton

HWERY 2014/48 Item 1: Introductions and Apologies

Apologies from Joan Fletcher and Louise Norton

HWERY 2014/49 Item 2: Approval of the Governance Framework

- I. Richard Davies proposed the motion that the Governance Framework be accepted - it was unanimously accepted by the board.
- II. It was agreed that this document can now be put forward to East Riding of Yorkshire Council.

Action: Helen Grimwood to provide ERYC with a copy of the Governance Framework.

HWERY 2014/50 Item 3: Approval of Draft Delivery Plan

- I. Richard Davies proposed the motion that the Draft Delivery Plan be accepted - it was unanimously accepted by the board.
- II. It was agreed that this document can now be put forward to East Riding of Yorkshire Council as the final version of the Delivery Plan.

Action: Helen Grimwood to provide ERYC with a copy of the Delivery Plan.

HWERY 2014/51 Item 4: Approval of the Volunteer Policy

- III. Richard Davies proposed the motion that the Volunteer Policy be accepted - it was unanimously accepted by the board.
- IV. It was agreed that this document can now be put forward to East Riding of Yorkshire Council.

Action: Helen Grimwood to provide ERYC with a copy of the Volunteer Policy.

HWERY 2014/52 Item 5: Approval of the Volunteer Development Strategy

- V. Richard Davies proposed the motion that the Volunteer Strategy be accepted - it was unanimously accepted by the board.
- VI. It was agreed that this document can now be put forward to East Riding of Yorkshire Council.

Action: Helen Grimwood to provide ERYC with a copy of the Volunteer Development Strategy.

2:15pm - Close

Approved by the Chair as an accurate record

Signature_____

Date_____